



Vanessa Saunders – Town Clerk/Responsible Financial Officer
Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ
Tel: 01409 253312 E-Mail: townclerk@holsworthytowncouncil.gov.uk

20th September 2018

To: All Members of the Planning & Highways' Committee

Dear Councillor,

You are hereby summoned to attend the **Planning & Highways' Committee Meeting, to be held in the Town Council Committee Room, Manor Offices, Holsworthy, on Wednesday 26th September 2018 at 5pm** for the purpose of transacting the business detailed below. In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely


Vanessa Saunders
Town Clerk

AGENDA

1. **Apologies** (Please make any apologies known to the Town Clerk)
2. **Declaration of Interests** – To receive declarations of interests in respect of items on this Agenda.
3. **Planning and Highways' Meeting Minutes** – To sign the minutes of the Planning and Highways' Meeting held on 20th June 2018
4. **Matters Arising** – To consider matters arising from the Minutes of the 20th June not already covered by the Agenda. For information, only.
5. **To discuss and give observations on the following Planning Applications and any others received prior to the Meeting: (Circulated to all members prior)**

Applications

1/0945/2018/FUL Change of use of garage (C3) to a hair salon (A1) and associated works.
9 Pins Park, Holsworthy,
Devon, EX22 6HY

6. **To receive decisions from the District/County Council on previous applications.**

Permissions

None Received

7. **Refused/Withdrawn**

None Received

8. **To discuss any Highway Matters**
9. **Town Clerks Report (for information only)**
10. **Close**

Cllrs. Hutchings, Punter, Sanders, Briggs, Musker, Shepherd & Parkinson.