



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
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25th October 2018

To: All Members of the Finance and General Purposes Committee

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held in the **Town Council Committee Room, Manor Offices, Holsworthy, on Wednesday 31st October at 5.30 pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

Vanessa Saunders
Town Clerk

Members are requested to turn off their mobile phones for the duration of the Meeting

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk).
2. **Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 29th August 2018
4. **Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 29th August 2018 not already covered by the Agenda. For information only.
5. **Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
6. **To consider a request for a further grant to the Holsworthy Rubies WI in relation to the First World War 100 years event.**
7. **To give an update and authorise expenditure on the First World War 100 years Commemoration Project**
8. **To give an update and authorise expenditure on the 2018 Christmas Switch On Event**
9. **To discuss the holding of a Safeguarding Course in Holsworthy.**
10. **To give an update on the Council's Earmarked Reserves.**
11. **To discuss the draft Budget for 2019/20.**
12. **Town Clerk's Report** – to receive a report from the TC for information only.

Cllrs. Hutchings, Punter, Allen, Heaven, Parkinson, Shepherd, Sanders and Watson.