



Minutes of Full Council Meeting held on Wednesday 5th December 2018

at 7pm in the Council Chambers, Market Hall, Holsworthy

Present: Cllr. J. Hutchings, C. Punter, J. Allen, J. Briggs, J. Heaven, K. Musker, S. Parkinson, J. Sanders, P. Shepherd, & M. Stanton.

In attendance: Town Clerk (TC)

ATTC

Cllr. Parsons DCC

Cllr. Parker TDC

Steven Barnes – Member of Public

Nigel Kenneally – Member of Public

4064. APOLOGIES FOR ABSENCE

Cllr. H Parker & Cllr. K Watson

PCSO Mark James Holsworthy Sector Devon & Cornwall Police.

Zoe Uglow Holsworthy Post (Press)

4065. DECLARATIONS OF INTERESTS

Cllr. Hutchings asked Councillors to declare any relevant interests as they arose.

4066. Public Open Question Time

No members of the public raised questions.

4067. POLICE REPORT (Appendix A)

PCSO James sent his apologies prior to the meeting. The Police Report and a statement about Van Theft was circulated to all. No questions were raised.

4068. COUNTY COUNCILLOR'S REPORT (Appendix B)

4069. DISTRICT COUNCILLORS REPORT

A report from Cllr. I Parker had been forwarded to all Cllrs prior to the meeting. Cllr. Parker asked if there were any questions in relation to the report. Cllr. Parsons stated that 91% of the funds in the Communities Together grants fund had been provided by Devon County Council with the remaining funds being contributed by the District Council who also administered the fund.

Cllr. Hutchings informed the members that he was elected on the 8th November as a TDC Councillor for the Holsworthy Ward. Cllr. Hutchings confirmed that he has only been in post a few weeks but will be part of the Standards Committee and the Internal Overview and Scrutiny Committee.

4070. COUNCIL MEETING MINUTES

The Minutes of the Meeting of the 7th November 2018 had been circulated prior to the meeting.

Cllr. Sanders proposed that the Minutes of the Meeting held on the 7th November 2018 be approved. This was seconded by Cllr. Heaven and agreed. (Vote 10 For, 0 Against, 0 Abstention)

7.30pm Cllr. Parker and Cllr. Parsons left the meeting.

4071. MATTERS ARISING

Item 4050. Cllr. Musker asked whether Holsworthy Hamlets have paid for their sponsored WW1 Tree for Stanhope Park yet. The TC confirmed that the payment had been received.

1620

4072. MAYORS ANNOUCEMENTS

Cllr. Hutchings thanked all the Cllrs and staff that had helped with the Christmas Switch On Event, the event was a great success made possible by all those that assisted.

Remembrance Sunday and all WW1 Commemorative Events has also been very successful, he thanked all the Cllrs. and staff that helped, also all the individuals and organisation that had made poppies, decorated the town and generally assisted in any way.

Holsworthy Lions organised once again the Holsworthy Carnival and Fun Day, which were both very success events.

The following dates are to note:

Sunday 16th December at 6pm: Town Civic Carol Service in the Parish Church of St Peter and St Paul. An email has already been circulated, so can Cllrs confirm their attendance.

Monday 24th December 4pm: Christmas Eve Carols around the Tree. Could all Cllrs. confirm their attendance.

Wednesday 9th January 9am: The Town Council will be having a coffee morning in the Holsworthy Memorial Hall. Can Cllrs donate unwanted gifts or items they have at home for a raffle. All items to be handed into the office. Cllr Hutchings asked for Cllrs to attend to volunteer their time on this day. All proceeds will go to the Mayor's Charity.

Cllr. Hutchings updated members of the latest position regarding the Holsworthy branch of the Original Factory Shop which is to be closed at the end of January.

4073. Accounts due for payment and Budget Review (APPENDIX B)

The TC went through the payments to be approved, highlighting various items of Expenditure and Income.

Cllr. Heaven proposed that the payments be approved. This was seconded by Cllr. Briggs and unanimously agreed. (Vote 10 For, 0 Against, 0 Abstentions).

The TC went through the Budget Sheet, highlighting areas to note which included the WW1 project, Christmas expenditure, St Peters Fair and Santa Dash.

Cllr. Shepherd queried the Lottery registration. The TC confirmed that this is a necessity for a Town Council to allow it to hold any lotteries/raffles or tombolas.

4074. To Receive, and to Note, the Minutes of the following Committee Meetings:

The Minutes had been circulated with the Agenda.

Cllr. Hutchings took Members through the Committee Minutes in turn and asked if there were any queries.

a) Market Liaison **21st November 2018**

No Comments raised.

b) Market **21st November 2018**

No Comments raised.

c) Finance & General Purposes **28th November 2018**

Cancelled after Agenda was circulated.

d) Planning & Highways **3rd December 2018**

No Comments raised.

4075. To give an update and authorise expenditure on the 2018 Christmas Switch on Event.

The TC updated the meeting with details of the current income and expenditure on the Christmas Switch on Event.

No comments raised.

Cllr. Parkinson proposed that the expenditure for the Christmas Switch on Event to be approved. This was seconded by Cllr. Musker and was agreed. (Vote 10 For, 0 Against, 0 Abstentions).

1621

4076. To discuss and recommend on the reinvestment of the Council's Funds currently held in a deposit bond.

The TC explained that at present some of the Council's funds are held in a Deposit Bond which is due to expire in December. Approval is therefore sought to reinvest the funds in a further Deposit Bond for a further 3 months which will expire on the 20th April 2019.

Cllr. Punter proposed that the reinvestment of the Council's funds into a further deposit bond be approved. This was seconded by Cllr. Allen and unanimously agreed. (Vote 10 For, 0 Against, 0 Abstentions).

4077. To discuss the draft Budget for 2019/20

After further discussion on items in the draft budget, the TC confirmed that the budget for 2018/19 will be finalised in January 2019 when the Precept will also be set.

4078. To discuss possible projects the Council may wish to undertake for the financial year 2019/2020

The current projects for 2018/ 2019 were discussed and it was agreed that as many of the projects as possible that are still outstanding should be progressed and if possible, completed before the end of March 2019.

The TC confirmed that the Coles Mill Viaduct is a project which the Council will investigate further during 2019.

4079. To receive External Committee Updates (relevant reports have already been circulated to Cllrs.)

No updates were given.

4080. Receive Correspondence

The Council has received a letter of thanks from SSAFA and Help For Hero's in relation to the donations collected at the WW1 event. Also, a letter has been received from a member of the public congratulating the Town Council on all its work in 2018, and enquiring if the Coles Mill Viaduct could be considered as a project for 2019.

The TC confirmed that a report from Holsworthy Library had been received in relation to the grant that the Council awarded to them earlier in the year.

4081. Town Clerk's report

The Town Council offices will be closed from 21st December - 1st January 2019 and will re-open on 2nd January. However, the ATTC and the Maintenance Operative will come in for a day during this closure to check on the park and any other relevant office based enquires.

The TC sought clarification on the requirement for Committee meetings in December and also the most appropriate times for a Finance & General Purposes Committee and Full Council meeting in January 2019 to finalise the Budget and Precept for 2019/2020. After discussion it was agreed:

There would be no further Committee meetings in December 2018; and

9 th January 2019	F&GP	5.30pm
16 th January 2019	Full Council	7pm

4082. Exchange of information

The TC stated that in February 2019, a Public Meeting is to be held about "Rights of Way". The TC will update again at the next Full Council in January.

Cllr. Hutchings proposed that in view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press temporarily be excluded and they will be instructed to withdraw. Cllr. Heaven seconded this proposal and it was unanimously agreed (Vote 10 For, 0 Against, 0 Absentations).

1622

4083. To give an update on a recent meeting with Holsworthy Football Club

The TC provided an update in relation to a meeting with Holsworthy Football Club.

4084. To give an update on the Magpie/RBL Club Lease and agree the next steps to be taken.

A brief update was given on the latest position regarding the Magpie/RBL Club Lease.

4085. To discuss a possible building project for 2019/20

A discussion was held in relation to a possible building project for 2019/2020.

4086. Close

Cllr. Hutchings formally closed the meeting at 8.36 pm

Signature.....

Date.....