

Vanessa Saunders - Town Clerk/Responsible Financial Officer

*Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ
Tel: 01409 253312*

To: All Members of the Parks' Committee

Dear Councillor,

You are hereby summoned to attend the Parks' Committee Meeting, to be held at **in the Town Council Committee Room, Manor Offices, Holsworthy on Wednesday 13th December 5.30pm** for the purposes of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely



Vanessa Saunders
Town Clerk

Members are requested to turn off their mobile phones for the duration of the Meeting

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk)
2. **Declaration of Interests** – To receive Members' declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Parks' Meeting Minutes** – To sign the Minutes of the Parks' Meeting held on the 22nd November 2017
4. **Matters Arising** – To consider matters arising from the minutes of the 22nd November 2017
5. **To Discuss and note the Parks' Expenditure and Budget for the year 17/18**
6. **To give an Update on the Pavilion Project.**
7. **To give an update and recommend the appointment of a Consultant to carry out a Survey for Stanhope Park and Badock Gardens**
8. **Stanhope Park** - To discuss other matters relating to Stanhope Park.
9. **Badock and Rowland Gardens** - To discuss matters relating to Badock Gardens and Rowland Gardens
10. **Town Clerk's Report**
11. **Close**

Cllrs. Allen, Briggs, Hutchings, Musker, Parker, Parkinson, Punter, and Stanton