

*Vanessa Saunders - Town Clerk/Responsible Financial Officer
Manor Offices, North Road, Holsworthy, Devon, EX22 6DJ
Tel: 01409 253312
E-Mail: townclerk@holsworthytowncouncil.gov.uk*

21st February 2018

To: All Members of the Finance and General Purposes Committee

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held in the **Town Council Committee Room, Manor Offices, Holsworthy, on Wednesday 28th February 2018 at 5.30pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely



Vanessa Saunders
Town Clerk

Members are requested to turn off their mobile phones for the duration of the Meeting

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk)
2. **Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda
3. **Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 31st January 2018
4. **Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 31st January 2018 not already covered by the Agenda. For information, only.
5. **Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
6. **To provide an update on the Stanhope Park Pavilion.**
7. **To provide an update and make recommendations on the cost of producing the Council's Newsletter.**
8. **To give an update on proposed events to commemorate 100 years since the end of the First World War.**
9. **Town Clerk's Report** – to receive a report from the TC for information only.

Cllrs. Hutchings, Punter, Allen, Haynes, Heaven, Parkinson, and Sanders.